



Peninsula Metropolitan Park District

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REGULAR MEETING MINUTES: Tuesday, January 7, 2019, 6:00 pm
Gig Harbor Civic Center Council Chambers (3510 Grandview St., Gig Harbor, WA 98335)

Swearing-in Ceremony: Laurel Kingsbury was sworn in to become a Commissioner (position #4) under oath by Commissioner Kingsbury's father Howard Johns and Kurt Grimmer was sworn in to become Commissioner (positions #1) under oath by President Maryellen (Missy) Hill.

Call to Order: The meeting of the Peninsula Metropolitan Park District was called to order by President Hill at 6:08 pm

Commissioners Present:

Maryellen (Missy) Hill
Amanda Babich
Laurel Kingsbury
Steve Nixon
Kurt Grimmer

Staff:

Doug Nelson
Eric Guenther
Aiden Krug
Elaine Sorensen

Citizens:

Jessi Marquardt
Billy Sehmel

Call to Order: 6:08

ITEM 1 Approval of Agenda

Commissioner Grimmer made the motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Board Officers Election

President Hill opened voting for Board President and Clerk for 2020. Commissioner Babich was elected Clerk for 2020 with a 5-0 vote. Commissioner Hill was elected President for 2020 with a 5-0 vote.

ITEM 4 Presentations

4.a Executive Director's Report

Executive Director Doug Nelson discussed the orientation process for incoming commissioners, providing an updated orientation packet for the Board with staff member Sandra Kern's help. President Hill thanked Nelson and Kern for their work on the orientation packet. E.D. Nelson recommended the Board to discuss subcommittees moving forward and introduce the idea of having community stake-holders being on the subcommittees. More discussion will be held at a future Study Session. Other highlights included the purchase of the Performance Golf property for the home of the future PenMet Community Recreation Center, the ongoing audit is going smoothly, the PenMet safety program is in full effect thanks to Commissioner Nixon's legislative funds, the Spring guide will be released March 6th, and the Recreation Department is thriving with record registration for youth basketball, Breakfast with Santa was a hit at Goodman Middle School, and the first annual Adaptive Recreation/Special Populations holiday party hosted over 40 participants at the Sehmel Pavilion. Commissioner Grimmer inquired about the timeline of the lighting project and the Hales Pass roofing project. Staff member Eric Guenther explained the lights are functional, but the parking lot lights need to be installed to complete the project. The Hales Pass chimney was approved to be removed by the State and Pierce County. Commissioner Babich suggested staff to do more community due-diligence process for that project. E.D. Nelson explained a public meeting calendar is being drafted and will be given to the board as soon as it is completed.

4.b Financial Report

Staff member Elaine Sorenson informed the Board about the year-end Capital budget, the third week with State Auditors, three students from Henderson Bay High School shadowing staff, and she has scheduled all-staff trainings through March.

4.c President's Report

President Hill and Commissioner Babich have been in weekly meetings with Executive Director Doug Nelson.

4.d Special Presentations

Eagle Scout William Hardaway presented his Rotary Bark Park Enhancement grant project. Installing new metal map signs around various post markers, cleaning up the trails, adding 18 new marker posts, and trail restoration. Thanked the Board for their sponsorship and staff member Eric Guenther for his support on the project.

Eagle Scout Tim Hand presented his Hales Pass and Curious by Nature Bat

House project. Six bat houses were constructed, three bat houses placed at Hales Pass and 3 at Curious by Nature. These bat houses were constructed and placed in strategic places of good sunlight and proper condition for good health. Thanked the Board for the Park Enhancement Grant and grateful for staff member Eric Guenther for his continued support and guidance.

ITEM 5 Consent Agenda

Commissioner Babich made a motion to approve the agenda, seconded by Commissioner Grimmer. The agenda was approved with a 5-0 vote

5.a Approval of Meeting Minutes

12-03-2019 Regular minutes were approved.

5.b Approval of Vouchers

\$179,472.70 Reference number: V2019 609-V2019 653 were approved.

ITEM 6 Unfinished Business: none

ITEM 7 New Business

7.a Renumbering R2019-021 Amending 3rd Party Contract Agreement with KCDA and MUSCO to R2019-026

Commissioner Grimmer made a motion to approve the resolution, seconded by Commissioner Nixon, the resolution was approved with a 5-0 vote.

7.b R2020-001 Adopting a 457 Deferred Compensation Plan with the State of Washington Deferred Compensation Program

Commissioner Grimmer made the motion to approve the resolution, seconded by Commissioner Babich. The resolution was approved with a 5-0 vote.

7.c R2020-002 Authorize Executive Director Doug Nelson as Financial Institution and Signers

Commissioner Nixon made the motion to approve the resolution, seconded by Commissioner Babich. The resolution was approved with a 5-0 vote.

7.d R2020-003 Madrona Lease Extension

Commissioner Nixon made the motion to approve the resolution, seconded by Commissioner Grimmer. The resolution was approved with a 5-0 vote.

ITEM 8 Comments by Board

Commissioner Babich welcomed Commissioner Kingsbury and Executive Director Doug Nelson. Commissioner Grimmer thanked staff member Sandra Kern for creating the new Commissioner orientation packet. Commissioner Kingsbury thanked the Commission and Staff for the friendly welcome, wanted to thank her family and her husband K.C. Kingsbury for their support. She also mentioned how well PenMet maintenance staff maintains the parks, and how successful recent events and sports programs have been. President Hill echoed other Commissioner's welcoming comments.

ITEM 9 Next Board Meeting: Tues. January 21st, 2020 (Study Session and Regular Meeting) at the City Hall location at 6 pm

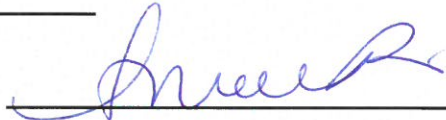
ITEM 10 Adjournment

Commissioner Hill adjourned the meeting at 6:55 pm

APPROVED BY THE BOARD ON: _____



President



Clerk

Submitted by: *Aiden Krug*